

CLUUC Board of Trustees Meeting Minutes
August 21, 2018

ATTENDANCE:

Board Members Present: Rod Braña, Tod Chernikoff, Joe Merenda (Assistant Treasurer), Rebecca Nachtrieb (Secretary), Suzanne Pineau, Joan Riggs, Anne Turner (Assistant Secretary), Gail Riley (President), Wangari Kamau
Board Members Absent: Ellen Kelley, Raj Rajendran, Linda Gianessi, Peggy Jackson

Staff Present: , Rev. Abhi Janamanchi, Rev. Katie Romano Griffin, Director of Lifespan RE Tim Atkins, Executive Director Jen Morley

Participant Process Observer: Joe Merenda

Opening: Convened at 7:30 p.m. with centering words, chalice lighting, and check in.

Board Business:

Approval of Consent Agenda:

Appendix A - Board Meeting Minutes

Appendix B - Exec Com Meeting Notes

Appendix C - Executive Director's report to the Board of Trustees

There was no discussion.. The Consent Agenda was accepted.

Understanding Core Financial Statements and Sample CLUUC balance sheet

The Board has a fiduciary responsibility its role of caring for the Church's resources. Executive Director Jen Morley provided a general overview of how to read and understand the information found on the church's financial statements that are presented quarterly to the Board.

- 2017-18 Profit & Loss (P&L), Budget vs. Actual was used as a teaching tool.
- Reviewed the information found on a balance sheet.
 - The balance sheet has been evolving along with the P&L in the past year.
 - The Board will start seeing a balance sheet on a regular basis in this fiscal year.
- The Board will see statements regularly, but fuller coverage through conversations with the Executive Director and Treasurer will take place quarterly.
- Jen will consider if there is a way to reflect the Capital Campaign targets in the P&L. The Financial Policy Committee Dashboard, which is under consideration by the Committee, may eventually be another place to find such information.

Standing Committees Membership Approvals

Each year, the Board's Standing Committees present their slate of officers and members for approval by the Board. The following committees presented their slates for approval: Endowment, Governance, Human Resources, and Mosaic Makers. Development/Fundraising and the Financial Policy Committees will be forthcoming in September.

"I move that the Board approve the proposed membership of the **Endowment Committee**."

Tod Chernikoff moved. Joan Rigs seconded. The vote was unanimous. The motion is passed.

“I move that the Board approve the proposed membership of the **Governance Committee.**”

Joe Merenda moved. Tod seconded. The vote was unanimous. The motion is passed.

“I move that the Board approve the proposed membership of the **Human Resources Committee.**”

Suzanne Pineau moved. Anne Turner seconded. The vote was unanimous. The motion is passed.

“I move that the Board approve the proposed membership of the **Mosaic Makers Committee.**”

Tod moved Joe seconded. The vote was unanimous. The motion is passed.

Standing Committees Charters Finalization

Standing Committee Charters were updated in the spring, reviewed, and approved by the Board. The approved charters were sent to the Governance Committee for a final read to ensure charters are in compliance with governance. They return to the Board now, ready for inclusion in the Board Policy Manual. No discussion necessary.

Rev. Sinkford Visit (September 27 pm)

Rev. Sinkford will visit CLUUC on the evening of September 27. Rev. Abhi has been in conversation with Rev. Bill Sinkford. Rev. Sinkford is the Senior Minister at the First UU church of Portland, OR and 10 years as President of UUA (the first UUA president of color), and interim UUA president during recent changes in leadership. The discussion will be a gathering and conversation around multicultural ministry. Rev. Sinkford will share what has been taking place in his own congregation.

Multicultural Ministry Reboot (October 19 and 20)

When church leaders come to a church there is usually a “start up,” intended to give the new leaders a sense of history and to meet with church leaders to understand their vision.

Rev. Katie and Tim did not have a start up, and the leadership team sees an opportunity to do this now.

In particular, Rev. Abhi, Rev. Katie, and Tim have been in conversation about what it means to be a multicultural organization and what it means to be engaged in this work at CLUUC. Rev. Paula Jones will lead the conversation.

The process involves the whole congregation for a reflective portion on Friday, and the leadership focusing together on a second day. Gail pointed us to a recent report from the General Assembly to see where the UUA is working on this as well. See [Commission on Institutional Change](#).

Leadership as a Spiritual Practice

Rev. Abhi shared different qualities of leadership and bringing a spiritual practice to the work we do as Board members and elected leaders of Cedar Lane.

Review Action Items - Rebecca Nachtrieb

Linda Gianessi and Anne Turner - gather input on the Board Covenant from members. Members respond by September 6. Report out at September meeting.

Trustees - SignUps for Standing Committees and Tasks, Participant Observer, Closing Words.

Rebecca - Create Board Calendar

Rebecca and Gail - Update Policy Manual

Board Decisions (include motions passed):

“I move that the Board approve the proposed membership of the **Endowment Committee**.”
Tod Chernikoff moved. Joan Rigs seconded. The vote was unanimous. The motion is passed.

“I move that the Board approve the proposed membership of the **Governance Committee**.”
Joe Merenda moved. Tod seconded. The vote was unanimous. The motion is passed.

“I move that the Board approve the proposed membership of the **Human Resources Committee**.”
Suzanne Pineau moved. Anne Turner seconded. The vote was unanimous. The motion is passed.

“I move that the Board approve the proposed membership of the **Mosaic Makers Committee**.”
Tod moved Joe seconded. The vote was unanimous. The motion is passed.

Process Check : Joe Merenda

Pro: Good participation, no sidetracking,

Con: Energy seemed low, but the agenda did not call for deliberation.

Closing Words: Rebecca

We Have a Calling in this World by Jean M. Rickard

Adjournment at 9:15